

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
MARCH 16, 2017 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Workday
2. Colleague
 - a. Faculty - Email will show up if type is "Pri", Phone will show up if type is "FAC"
3. Search for Sections Subject pick list
4. FTES – Coding standards
5. Document Imaging – New modules and servers installed, working on initial configuration
 - a. Upgrade to latest version – Spring Break – Morning of Mar 29th
 - b. Eforms processing, Electronic signature, Document management – check in/out/version control
6. DARS – Degree Audit – Jessica McKean/Asma Abushadi – pick list, technical issues, upgrade
7. SSSP data
 - a. integration from Cynosure and SARS directly
 - b. Data collection from High Schools – how to enter into Colleague – GC vs CC
 - c. Exemption – How to code Cohort of students that do not need to be "Directed to Services" and how does this coding affect our pathways or business processes
8. Student Address Changes via WebAdvisor – next steps
9. Security -2 step authentication, Workday access only on site
10. Nelnet – new Enterprise version – target date – June / Summer 2017 – next steps
11. BPA – Technology planning – next steps
12. Drop for Non Pay – workgroup to review (DCEC)
13. Daily FTES comparison report
14. Cuyamaca Counseling proposed change on WebAdvisor under "Optional Advising Workshop"

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges
2. Infrastructure
 - a. Wireless District Services pilot / testing new equipment
 - b. Ongoing Upgrading networks switches both colleges
3. SANS – Purchased – install Spring 2017

Ongoing Projects

1. Current Projects – <https://intranet.gcccd.edu/is/status-of-projects.html>
2. Curriculum Approval – target RFP for Fall term
3. Foundation/Aux – Scholarship application software – Academic Works – next steps
4. Windows 10 / Office 2016 – next steps
5. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
6. Onedrive – waiting for Security enhancements

Cuyamaca would like to remove the link "Optional Advising Workshop" to the "Step Three – Online Advising" screen and change the text of the link so it is clearer to the students. See screen shots below:

The screenshot shows the 'CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU'. It features several sections with blue headers: 'User Account', 'Make A Payment', 'Financial Aid', and 'Orientation/Assess/Advising'. Each section contains a list of blue hyperlinks. A red callout box with a white background and a red border is positioned on the right side of the 'Orientation/Assess/Advising' section. Two red arrows point from the callout box to the 'Optional Advising Workshop' link, which is underlined and has a red horizontal line through it. The callout box contains the following text: 'Remove "Optional Advising Workshop". The link on that page should be moved to "Step Three - Online Advising" See follow up screenshot.'

[Student Help](#)

CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU

The following links may display confidential information.
Please note that payment is due at time of registration.

User Account

- [I'm New to WebAdvisor](#)
- [What's my User ID?](#)
- [What's My Student ID / Colleague ID?](#)
- [What's my password](#)
- [Change Password](#)
- [Update Personal Information](#)

Make A Payment

- [Make a Payment \(Payment due at time of registration\)](#)
- [Payment Detail](#)
- [Registration Statement \(Charges, Payments, Classes\)](#)
- [Payment Plan](#)
- [Drop for Non Payment Important Information](#)

Financial Aid

- [Grossmont Financial Aid](#)
- [Cuyamaca Financial Aid](#)

Orientation/Assess/Advising

- [Step One -Online Orientation](#)
- [Step Two -Schedule Assessment](#)
- [Step Three -Online Advising](#)
- ~~[Optional Advising Workshop](#)~~
- [Title IX Student Training](#)

Remove "Optional Advising Workshop".
The link on that page should be moved to "Step Three - Online Advising"
See follow up screenshot.

GCCCD WebAdvisor

CURRENT STUDENTS

Step Three - Advising

You must complete both Orientation and Advising to receive your earliest new student registration date
[Online Advising](#)

[Cuyamaca New Student Advising Appointment](#)

SUBMIT

Update the "Online Advising" text link to:
[Grossmont & Cuyamaca Students: Online Advising](#)

These are two screenshots cut, pasted, and combined. Add the link here as shown, however change the text of the link to:

[Cuyamaca Students: In Person New Student Advising Appointment](#)

GCCCD WebAdvisor

CHANGE PASSWORD

LOG OUT

MAIN

CURRENT STUDENTS

Welcome Jessica!

New Student Advising

[Cuyamaca New Student Advising Appointment](#)

SUBMIT

This is the screen the "Optional Advising Workshop" goes and would instead have the link on Step Three page to take you to this page. This link is for Cuyamaca students only